



VACANCY ANNOUNCEMENT

The Department of Health received funding through the American Rescue Plan Act (ARPA) of 2021 to establish a temporary interim division to support Disease Intervention Specialists to investigate reports of COVID-19. This division will be comprised of Unclassified Service positions within the Department of Health and will remain operational until December 31, 2025 or earlier.

| | | | |
|--|-----------------------------------|---------------------------------|--|
| Title PUBLIC HEALTH REPRESENTATIVE 3, Communicable Disease [Unclassified] | | | Salary P18 \$48,767.10 - \$68,775.00 |
| Posting Number A422-21 | Position Number Various | Number of Positions 4 | Posting Period * From: 10/06/2021 To: 10/20/2021 |
| Location: 55 N. Willow Street, Trenton NJ (4) | | | Scope of Eligibility/Open to: Applicants who Meet the Requirements |
| GENERAL DESCRIPTION | | | |
| <p>This position investigates reports of COVID-19 and other infectious diseases to determine if there are other people in the community who may have been exposed and need testing/treatment/referral for services. This will ensure a trained workforce to address any future COVID-19 outbreaks as well as prevent future outbreaks of other infectious diseases, like syphilis. This position is responsible for counseling patients with infectious disease and conducting field investigative activities to locate and refer for examination people who are suspected of having an infectious disease. The successful candidate will be required to perform field investigative activities in areas like COVID-19, syphilis and HIV. The successful candidate provides management and analysis of infectious disease cases to determine the source and spread of infection. The person is responsible for all assigned cases ensuring completion of an original interview, re-interview and cluster interview, rapid follow-up of identified contacts and associates, ongoing analysis of source/spread/cluster relationships, rapid response to supervisory directives, and timely case closure.</p> | | | |
| REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES) | | | |
| <p>EDUCATION: Graduation from an accredited college with a Bachelor's degree.</p> <p>EXPERIENCE: One (1) year of experience in a communicable disease related health or social service program which shall have included responsibilities for interviewing, investigating, and/or conducting public health care surveys, or patient care services.</p> <p>NOTE: Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.</p> <p>LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p> | | | |
| IMPORTANT FILING INSTRUCTIONS | | | |
| <p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> Forward the required documents electronically to: PSTHIVAIDS@doh.nj.gov Mail the required documents to: Patricia Laird, Administrative Assistant 1 HIV, STD and TB Services Reference Posting #A422-21 New Jersey Department of Health PO Box 363 Trenton, NJ 08625-0363 <p>Required documents:</p> <ul style="list-style-type: none"> cover letter resume completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf <p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p> | | | |

-
- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and/or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - **The New Jersey Department of Health is an Equal Opportunity Employer.**
 - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*